

Ever-After

— M U S I C F E S T I V A L —

Hello Prospective Volunteers!

Thank you for your interest in volunteering with the Ever After Music Festival.

Please read the information provided about volunteering and then complete the attached application form and email to volunteers@everafterfest.com or fax to 905-660-7496.

Why Volunteer?

Volunteering is one of the best ways to support and contribute to the festival. Our volunteers share a passion for the festival and EDM music. Why not make some new friends, help put on a world class festival, and enjoy the music!

What do volunteers do?

Volunteers carry out a wide variety of tasks working on various crews using a wide range of physical, technical and interpersonal skills. Take a look at the volunteer opportunities and select a crew that you think you will be best suited for. Please understand that you may not get your first preference. Volunteers are placed on a first-come first-served basis considering preferences as well as specific skills or qualifications for individual crews. The more choices you offer the better. We make every effort to find the best fit for each volunteer and we strive to make each volunteer experience enjoyable!

For information about which crews do what jobs, see our [Volunteer Crew Descriptions](#)

VOLUNTEER EXPECTATIONS

Respect and Kindness:

Our volunteers are our ambassadors –We want to create the best experience possible for everyone involved, which means treating fellow volunteers, performers, patrons and others with respect and kindness. We expect all volunteers to read and adhere to our [Code of Ethics](#).

Time Commitment:

Most volunteers need to be available for the entire Festival weekend (that's when most tasks happen). Weekend volunteers contribute 24 hours over the two days with their schedule determined by their crew coordinator.

Some crews work primarily pre and post festival. These volunteers contribute a minimum of 40 hours. There are limited opportunities for most pre-festival crews. In some cases, people with specific skills may be recruited.

Meetings:

Each crew meets before the Festival to plan for the Festival to receive updated information, plan for the weekend and to arrange their volunteer schedule. Attendance at the crew meeting mandatory. Meetings will be held in Kitchener and prospective volunteers must be able to arrange their own transportation to the meeting.

Background Checks:

All Ever After Music Festival Volunteers may be requested to provide an up to date Background Check (dated within the last 3 months) for certain positions.

OUR COMMITMENT

We have the utmost respect for the skills, time and passion volunteers bring to the festival.

WHO WILL CONTACT ME?

You will be contacted by the Volunteer Manager for confirmation of crew acceptance and then you will be contacted by your crew coordinator to discuss specific tasks and to provide schedule and crew meeting information.

WHAT IF I DON'T GET ACCEPTED?

Please do not be discouraged – We will have more volunteer applicants than available positions.

A FINAL WORD

The Ever After Music Festival will be successful because volunteers and management will work together as a team to provide excellent services to patrons, performers and other volunteers. The success of the festival is therefore dependent upon volunteers contributing fully to their crew and completing all scheduled shifts. Our volunteers are passionate about the festival and EDM music. If you are looking for a rewarding volunteer experience, and would like to be a part of the Ever After Music Festival volunteer community, we would love to hear from you.

Volunteer Expectations

- If I am a successful applicant as a volunteer with the Ever After Music Festival, I understand that I will be placed on a crew where needed.
- My indicated preferences will be taken into account when possible; but there is no guarantee which crew I will be placed on.
- I understand that pre/post Festival crews are required to contribute 40+ hours and Festival weekend crews are required to contribute 24 hours.
- I understand that additional information may be required before placement on some crews.
- I also agree to contribute four (4) scheduled hours to help Festival tear-down.
- I agree to make myself available for shifts as required and fulfil the obligations of being a volunteer with the Ever After Music Festival.
- I agree to comply with and honour the Code of Ethics of the Ever After Music Festival.

Code of Ethics for Volunteers

1. All volunteers shall make every effort to present the Festival in a positive way and shall not do anything to intentionally embarrass the Festival.
2. There shall be no use/consumption of alcohol by any volunteer who is on duty on the Festival site, including the Beer Tent. Off-duty Volunteers must not wear Festival T- shirts while in the Beer Tent, and must not openly consume alcoholic beverages elsewhere on the site.
3. There shall be no use/consumption of illegal substances by any volunteer on the Festival site. Abuse of this will result in immediate dismissal of the volunteer(s) from the Festival.
4. All volunteers shall treat other volunteers, performers, staff, and the public with respect. If a problem arises, resolution should be deferred to a Crew Coordinator, Festival Manager or Security.
5. Volunteers shall make every effort to fulfil responsibilities of crew membership. Failure to contribute minimum time requirements or failure to fulfil shift commitments without a satisfactory reason (which may require documentation) may result in dismissal from the Festival.
6. No volunteer shall use for their own advantage any property or monies belonging to the Festival. All volunteers must be honest and trustworthy.

I have read and agree with all of the above.

Name: _____

Signature: _____

Date: _____

EverAfter
— MUSIC FESTIVAL —



Volunteer Crew Descriptions

PRE/POST FESTIVAL crews - *All pre/post volunteers must commit a minimum of 40 hours.*

Site – General Labour

Responsible for set-up, signage, maintenance and teardown of the festival site and preparation of parking lots. All members of the Site crew must be over 18 years of age, and physically fit. A 40-hour commitment is required.

Ever After Music Festival Crews - *Volunteers must commit a minimum of 24 hours during the Festival.*

Access

Responsible for greeting, providing assistance and providing information to patrons.

Administration

This crew is responsible for administering wristbands to patrons upon arrival at the festival if they have not requested home delivery.

Box Office

Responsible for pre festival and on-site festival ticket sales and pick-ups.

Concessions

Responsible for merchandising, stocking and maintaining the Water Stations on the Festival site. Specific duties include delivery of merchandise to the site, selling water and other pre-packaged merchandise at specific booths at the Festival as required.

Greeters

Responsible for the orderly entrance of patrons.

Guest Services & Information

Responsible for general customer inquiries and resolving issues as they arise. Supporting patrons with special needs and specific requirements.

Parking

Responsible for directing patrons to parking lots and volunteering at one of the numerous Festival parking lots.

Public Gate

Responsible for all patron traffic coming onto the site during the festival weekend. Specific duties include taking tickets, wrist banding, and checking badges at entry points to the festival site.

Schlepper

This crew moves equipment and delivers materials on site as required.

Site Environment

Responsible for keeping the Festival site clean during the festival weekend.

Vendor Coordinators

Responsible for acting as a liaison between the festival and the concessionaires, acting upon any concerns or questions that they might have and ensuring that they adhere to posted regulations regarding health and safety, power consumption, opening and closing times, etc.

Volunteer Services

Responsible for tagging and storing volunteers personal items on site and maintaining a level of security in the lock-up area, providing information to volunteers and managing messages for volunteer coordinators.



Volunteer Application Form

**PLEASE COMPLETE ALL QUESTIONS AND PRINT CLEARLY
(Any application not fully completed or not legible, will not be accepted)**

First Name: _____ **Last Name:** _____

Email: _____

Street Address: _____ **City:** _____

Province: _____ **Postal Code:** _____

Home Phone: _____ **Cell Phone:** _____

Occupation: _____

First Aid Certificates Held: _____

I am available to volunteer: (please indicate when you are available)

- Week before Festival (May 28 – June 1)
- Thursday June 2
- Friday June 3
- Saturday June 4
- Sunday June 5

Age Group

- Under 18
- 18 – 35
- 36-45
- 45-65
- 65+

T-shirt Size: XS S M L XL XXL (PLEASE CIRCLE SIZE)

What hobbies, skills or training do you have that might be useful for the Festival?

Do you have any special needs? Yes No (Please circle)

If yes, please explain:

How did you hear about the Ever After Music Festival Volunteer Program?

Please provide two (2) references with contact information

1.

2.

What other volunteer experience do you have?

Please select your crew area in order of preference:

1.

2.

3.

Please note, applicants may be requested to submit information for a criminal record check depending upon the position they are selected for.

I have read and understood the Volunteer expectations and Volunteer Agreement.

Signature:

Date:

PLEASE SCAN AND EMAIL COMPLETED FORM TO:

VOLUNTEERS@EVERAFTERFEST.COM

OR FAX TO 905-660-7496